

Proof of Study-related Absence from Place of Study

Student

Term of application: Winter term
 Summer term 20___/___

University: TU UdK

Name	Given name	
Degree programme		Degree programme

Lecturer

Name	Given name	
Department Stamp	Phone	
	Email	
	Fax	

This document confirms that the above mentioned student will be absent from his or her place of study from _____ until _____ because of study-related reasons and will be residing at _____ for the time of absence:

- Internship/practical training course
- Final thesis
- Doctorate/P.h.D
- Research/bibliography
- Other: _____

Further reasons for the study-related absence necessity of the stay at the above mentioned temporary place of residence:

Notes:

- The period of absence stated must consist of at least three consecutive months.
- The place of residence stated must be outside the semester ticket's area of validity.
- Legal basis: Semester Ticket Statutes according to §18a IV, Berliner Hochschulgesetz of 21 June 2004 (Ambl TU No. 20/2007 (60th year), p. 328), §1, Section 5, Point 2): „Students who reside outside of the Verbundtarifraum because of their course programme, a practical semester, a semester abroad or because of their final thesis for at least four – or in justified exceptions three – consecutive months of the respective term.“

Place, Date, Lecturer's Signature